

St. John's RC Primary School

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Headteacher- Mr KG O'Connor**

St. John's R.C. School



Banbury

6 February 2017

Dear Parents,

I write to inform you that I will be retiring from my post at the end of this calendar year. This means that Tuesday 19th December 2017 will be my last day as Head Teacher. I spent a long time over the Christmas break discussing this decision with my family and I have come to the conclusion that this is the right time for me.

I would like to send out a huge thank you to all of the teachers, children, governors and parents who have worked with me over nearly a quarter of a century. One thing is for certain, and that is, if it hadn't been for the hard work, effort and dedication of all of these people, the school would not be in the good place that it is.

I have chosen to make this announcement now as the process of looking for my successor has already started and I wanted you all to be informed formally, rather than discover the information from a third person. I would ask you to keep the governors of St. John's in your prayers as they set about the task of selecting our next Head Teacher.

I am extremely confident that, whoever they choose, you will give our new Head Teacher your 100% support and that you will all work together to ensure that, as our mission statement says, we can help one another to be the best that we can be.

Yours sincerely,

Mr K.G. O'Connor
Head Teacher