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Dear Parents,

Further to my letter in early May, I can now confirm that Lorna Buchanan, Head teacher of Holy Trinity Primary School, Chipping Norton will be providing support to St John's between the 1st of June and the 1st January 2018, when Ronnie Wortley will be taking up her post as Headteacher. As previously explained this is to ensure that our 2 Assistant Heads, Ronnie and Ruth, are not unduly diverted from their core teaching roles with our children in Year 6 and Year 2 respectively.

During this period, Lorna will expect to spend on average 3 days a week at St John's and 2 days a week at Holy Trinity. Her formal role will be Executive Headteacher and she will carry out Kevin's previous responsibilities with the support of the senior management team. During this period the Governing body will need to appoint a replacement Assistant Headteacher to fill the vacancy left by Ronnie. We will then be at full teaching strength by January when Ronnie takes up her new post.

In the meantime we welcome Lorna to our school and feel fortunate in gaining her services. We know that we will benefit from her considerable experience.

Yours sincerely,

Chair of Governors